



LAMBOURNE PARISH COUNCIL

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Serving the Communities of Abridge & Lambourne End

LAMBOURNE PARISH COUNCIL

MINUTES
21st October 2015

An Ordinary Meeting of the members of Lambourne Parish Council was held on Wednesday 21st October 2015 at Abridge Village Hall.

Those present were: Cllr J Filby (Vice-Chairman), Cllr A Barr, Cllr M Drewe, Cllr M Laws, Cllr Pat Price, Cllr Laraine Shreeve.

Also In attendance: Maria Burgess (Clerk to the Council)
Cllr B Rolfe (District Councillor)
3 members of the public

In the absence of the Chairman Cllr A Raven, Cllr J Filby (Vice-Chairman) took the Chair for this meeting.

Meeting opened at 7.45pm

15.107 Apologies for Absence

Apologies were received from Cllrs A Raven (Chairman) and A Hanch.

15.108 Declaration of Interests

There were no declarations of interest.

Cllr M Laws left the meeting.
Cllr B Rolfe arrived at the meeting.

15.109 Public Forum

A local resident addressed the members regarding on-going problems with the main sewer at his property in Lambourne End. Thames Water have visited the site on various occasions and agreed that ideally the sewer pipe would need replacing but if it was de-scaled at regular six monthly intervals, this would solve the problems of flooding. The resident has asked the Parish Council to contact Thames Water on his behalf, as the de-scaling that was promised has not taken place. He provided a copy of the said letter agreeing to this. Thames Water are due to carry out an inspection next week and members AGREED to send a letter on the resident's behalf.

2 members of the public left the meeting.

A Local resident from Manor Road addressed the members regarding the lack of a SLOW sign on the road itself, on a particularly narrow stretch of road, which is also situated on a bend.

Cllr P Price who lives in the vicinity agreed that there should be some form of road markings to slow traffic and it was AGREED that she would complete a Local Highways Panel application.



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15.110 Minutes of the last meeting

The Minutes of the Council Meeting on 23rd September 2015 were agreed by members as a true record and signed.

15.111 Co-opted Councillor

Following an earlier private session which took place before this meeting, there was 1 member of the public who addressed the members. The members then asked some questions and the candidate was then asked by the Chairman to leave the room. A discussion took place and members AGREED that Derek Hardy be accepted on to the Council.

15.112 Actions from Last Meeting/Matters Arising & Clerks Report

A discussion took place and the actions completed from the last meeting were NOTED.

The following items raised on the Clerk's report were NOTED:

NHS Pharmacy Application – A letter has been received from NHS Litigation Authority confirming the result of the Appeal by Day Lewis Plc, for inclusion in the pharmaceutical list offering unforeseen benefits under Regulation 18 at Ongar Road (running from the existing GP surgery to the East, to the Village Centre to the West), Abridge, Essex. The Appeal has been refused.

Statement of Community Involvement (Update 2015) – A letter has been received from Essex County Council informing consultees that this document was adopted by Essex County Council's Cabinet on 22 September. The draft document was amended as a result of feedback from a public consultation (held 14 May-25 June 2015) and went to ECC Cabinet for approval to adopt. The adopted SCI can now be viewed on the ECC website at www.essex.gov.uk/SCI

15.113 Planning

Planning Application	Comments
EPF/2377/15 - 16 Willow Tree Close Lambourne Romford Essex RM4 1BL Two storey rear extension, with first floor rear Juliet balcony.	The Parish Council had NO OBJECTION to this application.
EPF/2468/15 - Elmcrest New Road Lambourne Romford Essex RM4 1AL Proposed porch and side extension.	The Parish Council had NO OBJECTION to this application.

There was 1 application for information only received from Epping Forest District Council.

There were no Planning Decisions received from Epping Forest District Council.

There were no new Enforcement items received from Epping Forest District Council.



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There were no new complaints by Parish received by Epping Forest District Council.
There were 3 enforcement cases closed.
There were no new planning appeals received from Epping Forest District Council.
There were no new Licensing applications received from Epping Forest District Council.

15.114 External Meetings Attendance Update

There were no reports from external meetings.

15.115 Correspondence

There were no letters of correspondence but following some emails received, it was AGREED that a reply be sent to Theresa Parker regarding the use of Lambourne End/Abridge in Planning applications, following a brief explanation by Cllr B Rolfe, of how Epping Forest R-Use operates, a short piece be included in the Chairman's report for Link Up and Cllr A Hanche be asked if she could attend the Local Development Framework Workshops taking place at Epping Forest District Council.

15.116 Update from District Councillor and County Councillor

Cllr M McEwen was unable to attend this meeting.

Cllr B Rolfe reported that there was no update from Epping Forest District Council at this time but he had received a complaint from a local resident at Pancroft regarding damage to the tarmac on the pathway outside her property. The Clerk would report this to Highways.

15.117 Highways

Members NOTED the updated highways report.

Following the local resident's earlier comments to members, Cllr P Price raised her concerns about the lack of white lining outside Church Cottage on Manor Road and AGREED to complete a Local Highways Panel application, if this isn't successful then another application would be submitted for a SLOW sign in the road, as mentioned at minute no.15.109.

15.118 Enforcement Officers Report

The Enforcement report was NOTED, a short discussion took place and it was AGREED that the cases closed be removed from the report.

15.119 Parking Issues in Parish

There were no new parking issues raised at this time.

15.120 Footpaths

As Cllr A Hanche was absent for this meeting, it was AGREED to add this item on the next agenda.

15.121 Consultations

a) Essex County Council and Southend-on-Sea Borough Council Joint Replacement Waste Local Plan – Additional site consultation.



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The Parish Council had no comments at this time.

15.122 Report of the Responsible Financial Officer

- a) Members NOTED the Conclusion of the Annual Audit 2014/15.
- b) Members NOTED the bank reconciliation.
- c) Members NOTED the quarterly budget report.
- d) Members AGREED to authorise payment of cheques listed on RFO Report and the cheques were signed.

15.123 Information Exchange and items for the next agenda

Cllr A Barr enquired about developments regarding Great Downs Farm, to which Cllr B Rolfe gave a brief update and he also made an observation about the bus service in the village.

Cllr P Price raised the question of the Parish Council not responding to the Bus Review Consultation, this was because the bus service currently operating in Abridge is not being reviewed at this time, so there was no need to respond.

Cllr L Shreeve recommended that the twice yearly meetings at Lambourne End Parish Rooms remain in April and September also following new owners of Woodland Camp, she requested that another letter be sent regarding maintenance of hedges belonging to the property and a brief discussion took place regarding the Neighbourhood Plan.

Cllr D Hardy raised the subject of the scaffolding that had been erected at the White Hart and the lack of lighting installed. Cllr J Filby will contact enforcement at Epping Forest District Council.

15.124 Date of next Meeting-25th November 2015 at Abridge Village Hall.

Meeting closed at 9.36pm

Signed.....

Date.....